



## REGISTRATION FORM FOR AUTHORIZING AGENT

Date: \_\_\_\_\_

Property **Owner's** Name: \_\_\_\_\_  
(If an owner is a business, enter the name of the business and principal owner)

Property **Owner's** Residential Address: \_\_\_\_\_  
(P.O. Box NOT acceptable; if the owner is business, enter the business address and principal owner's residential address)

Property **Owner's** City, State, Zip: \_\_\_\_\_

Property **Owner's** Telephone No.: \_\_\_\_\_ ALT. # \_\_\_\_\_

Sate ID, Driver's License Number: \_\_\_\_\_

**If the owner of the rental property wishes to designate an agent to be responsible for said property and to accept notices and process applications, please fill in the following information:**

Name of Agent \_\_\_\_\_ Address \_\_\_\_\_  
( P.O. Box not acceptable)

City, State, Zip \_\_\_\_\_ Phone # \_\_\_\_\_ Alt. # \_\_\_\_\_

State ID, Driver's License \_\_\_\_\_

Please list the agent's authority, i.e., manage property, order inspections, and authorize occupancy etc. \_\_\_\_\_

### Single or Duplex Building Dwelling Units

Rental Address: \_\_\_\_\_ Rental Address: \_\_\_\_\_

Rental Address: \_\_\_\_\_ Rental Address: \_\_\_\_\_

(If additional space is needed, please use the back of this form, or submit a separate piece of paper)

**If the property is a Multi-Family Dwelling Unit (3 or more units)  
list the address of each building and the number of dwelling units in each building.**

Address of Building: \_\_\_\_\_ Number of Units \_\_\_\_\_

Address of Building: \_\_\_\_\_ Number of Units \_\_\_\_\_

(If additional space is needed, please use the back of this form, or submit a separate piece of paper)

**SIGNATURE OF OWNER** \_\_\_\_\_